

BRANCH COMMITTEE MONTHLY MEETING:

Date: Monday, 18.03.13

Amended Agenda:

1. Previous Minutes and Matters Arising
 - ◆ Community Service Group Update
2. Recruiting Organising and Representing
 - ◆ Branch Case Review
3. Protecting employment and pensions, promoting equality
4. Campaigning
5. Effective and efficient organisation
6. Any other business

1. Previous Minutes and Matters Arising

- **Review of Community Service Group Conference**
This was reviewed and all agreed it was a good conference.
- LH confirmed that as part of her Community Service Group Role she would be identifying dates and writing to all community delegates alerting them to time and venue of the next regional meeting.
- The new branch opening hours were reviewed and it was agreed that 10am to 4pm, Monday to Friday was working well and would be continued.
- There were no other issues and the notes were considered an accurate account

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| 2. Recruiting Organising and Representing | | |
| <ul style="list-style-type: none"> • Branch Case Review LH introduced the printout of the Branch Case List and explained this information would be brought forward to future branch meetings. All agreed it was useful to monitor and review this information. • LH confirmed that PA is being bought out from his employer for 2 days per month to assist the branch with organising. He will be concentrating on developing steward networks in and around Merthyr and South Brecon organisations with lower numbers of members. It was discussed that this can be monitored and if successful could be taken forward with other stewards. • LH advised that an organising meeting had taken place on Tuesday 13 March with PA, AS, MS, CB and KF (WULF Project Manager). a report and organising plan would be provided at the next branch meeting. • PW would be released on facility time by Perthyn for 3 days a week as from May 2013. • MS has identified new contacts and members. • A meeting was held with Thompsons Solicitors to discuss TUPE issues across the sector. This was a valuable exercise and TUPE training may be offered at Community Service Group Meeting. • Stewards forums should feed into the branch meetings | | |

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| 3. Protecting employment and pensions, promoting equality | Action | Actioned |
| <ul style="list-style-type: none"> • No issues raised. • AT discussed negotiating/bargaining training courses and a 'Managing Cases' course. | | |

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| 4. Campaigning | | |
| <ul style="list-style-type: none"> • OP raised the issue of the Living Wage in MIRUS and LH suggested she will discuss with DB (responsible for Labour Link). • The branch can work with Labour Link to develop a campaign to fight for the Living Wage within the voluntary sector. | LH ALL | |

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| 5. Effective and efficient organisation | | |
| Committee discussed communication with members and in particular new joiners. This needs further consideration at future meetings. | ALL | |
| Discussed employing temporary staff using possible zero hours contract. LH to feedback after meeting on Friday, 12 April with KW. | LH | |

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| 6. Any Other Business | | |
| <p>Invoice for Social Housing Magazine was discussed and all agreed to continue subscription. JM to change delivery address to AT who would provide JM with details so that all could utilise</p> <p>OP agreed to be registered for National Delegates Conference as young member. JM to submit delegates Tuesday 25 March. 4 females required with one being low paid.</p> | JM AT | |

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| <p>Date / Time of Next Meeting</p> <p>Monday, 15 April 2013 at 5.30pm</p> <p>Venue: UNISON Cymru Wales Regional Office, - UNISON House</p> <p>All to attend</p> | |
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