



Ymlaen Forward UNISON Branch

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BRANCH COMMITTEE MONTHLY MEETING:

Date: Monday, 21.10.13

Present

1. Previous Minutes and Matters Arising
<ul style="list-style-type: none">• PW chaired meeting all introduced themselves. Previous minutes were agreed and there were no matters arising

2. Recruiting Organising and Representing
<ul style="list-style-type: none">• December Event<ul style="list-style-type: none">• December drop in events were discussed with prize draw and speaker. One to be held at Transport House, Cardiff and second in Swansea with venue to be confirmed. LH and CB to look at suitable dates and discuss at next meeting. LH advised that Rosie is moving to Cardiff. Transport House available on Monday 16 December.• Discussions on organising forum events to be re-visited and re-launched in New Year 2014.• Mentoring System<p>LH and CB are still developing branch mentoring system for early 2014</p><p>PA updated committee following recruitment organising event held on 20 September at</p>

Voluntary Action Merthyr Tydfil. PA advised 70% VAMT attended with 3 contacts made who are interested in becoming more involved. PA will follow and update at next meeting.

LH commented that PA buyout was a pilot for the branch and a model of potential buying out of stewards to resolve branch capacity issues and is on-going. PA has been put forward as membership officer and therefore will now be able to access WARMS following online training in December after his leave.

Olba is being updated by JM so that we can analyse branch finances and produce branch plan/reports – updated to October.

- AT discussed Dewis, Port Talbot and that it should have recognition as 20 employees with 12 members. Nicola Leyshon interested in becoming steward.

- **North Wales Organising**

LH discussed capacity issue with N Wales region and provided feedback following her meeting with the North Wales team on 30 September. It has been agreed to buy out DC Hafal steward in NW, who will provide representation, recruitment and organising. All welcomed DC to her new role. It has been agreed that due to DC limited experience DH will be supporting her with shadowing and time spent with NW's team organising and recruitment days. DC will eventually run NW stewards forum.

3. Protecting employment and pensions, promoting equality	Action	Actioned
<ul style="list-style-type: none"> • Employer Update by Attendees • Perthyn TUPE transfers went without problems on 1 October, other than drop in salaries and changes to terms and conditions okay 3 days facility time has been official extended until 31 March 2013 another six months. Tendering starting in New Year. Perthyn are recruiting tier 1 support. 	PW	

<p>Sickness percentage had dropped to 3%</p> <p>PW confirmed that Perthyn are setting up Health and Safety Committee which is on-going.</p> <p>PW provided copy of Perthyn newsletter which is slightly amended and all agreed excellent contribution.</p> <p>Gofal</p> <p>PA advised that Gofal have requested employees to participate in their HR consultative open forum which is to be utilised as information hub and they would like UNISON's input. JNC meeting being held on 11 November 13. AT found Gwalia's forums a good recruitment avenue.</p> <p>United Welsh Housing</p> <p>MM discussed new sick leave procedure which UNISON have been involved with and two objectives subsequently achieved as follows</p> <ol style="list-style-type: none">Maintain 6 months full and half paySalaries being docked for first 3 days not implemented <p>For employees who are not fit for work a new procedure has been implemented, to see what can be done to get them back to work. After 3 months their pay can be stopped and sick panel will be convened to decide prolonged sickness. Panel made up of director/HR/line manager and union representation to ensure fairly used.</p> <p>Gwalia</p> <p>AT advised of new contractual issues and challenging flexibility with new contract opposition as employees do not know proposals. Meeting arranged to discuss proposals in care and support. Neath Port Talbot part of Gwalia and 193 members will be coming into our branch and LH and AT meeting with reps to discuss.</p> <ul style="list-style-type: none">• Hafal <p>DC advised that Hafal's JCC was cancelled and is to be rearranged. Further progress is needed with flexible working and will feed back next meeting. South Wales Rep interested – on-going. DC utilising staff inductions for recruitment</p>	<p>PA</p> <p>MM</p> <p>AT</p> <p>DC</p>	
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<p>CAB</p> <p>OC Cardiff Vale CABS amalgamated and in unique position with recruitment opportunities. New recruits for UNISON – training courses CAB busy as purely staffed with no volunteers.</p> <ul style="list-style-type: none"> <p>Community Service Group Update</p> <p>LH discussed meeting of the Cymru Wales Community Service Group Forum event held in Newport on 27th to 28 September lunchtime to lunchtime. LH provided positive feedback with 14 attendees. Next forum meeting to be held on 3 December It was agreed that more campaigning is required in respect of bedroom tax, etc. but within the capacity of the branch.</p> <p>Policy Weekend</p> <p>PW and PA provided positive feet-back on policy weekend and found the workshops very interesting.</p> 	<p>OC</p> <p>LH</p>	
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<p>4. Campaigning</p>		
<p>Campaigning issues were discussed as follows</p> <p>Bedroom Tax Living Wage</p> <p>MM discussed issues within UWH and need for campaigning</p> <p>MM discussed 1 of projects a hostel in Cardiff YMCA will be losing funding which could result in 10 redundancies and all agreed that it was nonsensical to decommission current services and then have to re-commission new services and all agreed that those that could be saved should be saved</p> <p>All discussed the affect that this issue has on pushing down wages.</p> <p>All agreed to organise campaign</p> <p>PA possibility of concentrating on campaigning with YMCA function in Cardiff. LH will discuss with AC press officer at regional office Save the YMCA Campaign.</p> <p>PW to have pop up on website</p> <p>DC to follow up with postcard campaign</p>	<p>MM/ALL</p> <p>ALLPA/LH</p>	

<p>5. Effective and efficient organisation</p>		
<ul style="list-style-type: none"> <p>Branch Finances</p> 		

<p>No financial statement was available JM has attended OLBA training at Regional Office in August and working to update system to be able to provide reporting – updated to October.</p>	<p>JM</p>	
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<p>6. Any Other Business</p> <ul style="list-style-type: none"> • Branch mobiles phones required. AS, PA and DC require branch handsets and JM in process of organising. • National community conference Brighton deadline for motions 8 November. LH to submit. <p>JM to send out bulletin out requesting delegates and decision made at next branch meeting Branch Assessment LH on going WARMS system has limited access but membership officer can be nominated. All agreed to nominate PA</p> <p>Labour link forum will be held in January – Mark will attend and branch to send form on his behalf</p>	<p>JM LH JM LH NM/LH</p>	
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<p>Date and Time of Next Meeting</p> <p>Monday, 18 November 2013 at 5.30pm</p> <p>Venue: UNISON Cymru Wales Regional Office, - UNISON House</p> <p>All to attend</p>	
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